

THE ICHHAMATI
CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
[A Govt. of West Bengal Project]

HATIPUKUR ROAD, BARASAT-700124, NORTH 24-PARGANAS

Regd. No. 3/IMU (N-24 Pgs.) of 1997

email : ichhamati123@gmail.com/mdichhamati@gmail.com

Website: www.ichhamatimu.com

E-Tender Id:- 2023-ARD-595599-1

SET OF TENDER DOCUMENTS (ON LINE)

For

Supply, Installation and Commissioning of Dairy Plant Equipments along with necessary pipelines etc at the Milk Processing Units, Berachampa, Deganga, North 24 Parganas District, West Bengal.,

Each set contains:

1. NOTICE INVITING e- TENDER
2. General TERMS & CONDITIONS.
3. Specification of the item
4. Instruction to the Bidders & Eligibility for Quoting
5. APPLICATION FORMAT (Annexure-I)
6. CHECK LIST IN PRESCRIBED FORMAT
7. Formal Agreement Copy

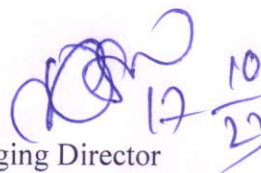
DATE OF PUBLICATION OF e- TENDER (ON LINE): 18.10.2023 FROM 09.00 AM

STARTING OF BID SUBMISSION (ON LINE) : 18.10.2023 FROM 9.00 AM

LAST DATE FOR ON LINE SUBMISSION OF TENDER: 17.11.2023 UP TO 6.00 PM

OPENING OF TECHNICAL BID : 21.11.2023 AFTER 11.00 AM

OPENING OF FINANCIAL BID : TO BE NOTIFIED LATER ON.


17/10/23

Managing Director

Ichhamati Co-operative Milk Producers' Union Ltd.

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NOTICE INVITING e- TENDER

Memo NO. MU/e TENDER /92/23-24/275

Date: 17.10.2023

Supply, Installation and Commissioning of Dairy Plant Equipments along with necessary pipelines etc at the Milk Processing Units, Berachampa, Deganga North 24 Parganas District, West Bengal.,

(Submission of Bid through NIC e-Tender portal- Website:www.ichhamatimu.com)

Online bids are invited from the eligible, reputed Manufacturers/ suppliers having enough experience in this field and having credential to execute such work with State Milk Federation / District Milk Union /Govt. Dairies, etc. for supply, installation and commissioning of Dairy Plant Machinery.

- A) Technical Specification with scope of supply of Dairy Plant Equipments along with necessary pipelines.

Functional requirement: The Equipments shall be used at the Milk Processing Unit for Milk processing, Packaging and Storage of Processed Milk and Milk Products under specified terms & conditions.

Scope of supply: Started from delivery of the items as per specification mentioned below at the Milk Processing Unit, Units, Berachampa, Deganga North 24 Parganas District, West Bengal, installation, commissioning of the item, demonstration & training to the operator/ technical person of the Milk Union.

Supply, installation & commissioning is to be completed within 45 days from the date of issue of **Supply Order**.

General Terms and Conditions:

1. Login by Bidder:

For e Tendering, the intending bidders are advised to note carefully the information and instructions as mentioned in 'Instructions to Bidders' stated in Section –A before tendering the bids. The intending bidders are further advised to keep in mind that the scanned copies of duly filled in different Forms and Affidavits as given in Section-B are to be uploaded in the respective folders as indicated in 'Instructions to Bidders'.

In the event of e-filling, intending bidder may download the tender documents consisting of this N.I.e-T, Instructions to Bidders different Forms, Schedule of Work (BOQ), and Addenda & Corrigenda (if any) from the *Website: www.ichhamatimu.com*. in directly with the help of Digital Signature Certificate.

2. Earnest Money: The Earnest Money will be deposited by the electronically: online- through his net banking enabled bank account, maintained at any bank or: offline- **through any bank by generating NEFT/RTGS challan from the e- tendering portal.** Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name & IFSC Code and e-proc Ref. No. Intending bidder who wants to transfer **EMD through NEFT/RTGS** must read the instruction of the challan generated EMD from E-Procurement site. **Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.**

3. NO INTEREST SHALL BE PAYABLE BY THE MILK UNION FOR THE SECURITY DEPOSIT and " EARNEST DEPOSITR."

4. Refund / Settlement process:

On up-loading of the work / supply order in favour of the successful bidder to the e-procurement portal, the bank will refund, through an automated process, the EMD amount of the unsuccessful / disqualified bidders to the respective bidders' bank accounts from which they made the payment transaction.

5. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the *Website: www.ichhamatimu.com*.

6. Tender documents may be downloaded from website and submission of technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 15.

7. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **Technical Bid** of the tenderer is found qualified by the "Tender Evaluation Committee." The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

8. Eligibility criteria for participation in the tender.

a. The prospective bidders shall have satisfactorily completed **as a prime agency** during the last 5(five) years from the date of issue of this Notice with at least **on work of similar nature / as specified under authority of State / Central Government / State Milk Federation / Milk Union, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central/ State Government and having a magnitude of Rs 6.00 Lakh of the amount put to tender.**

b. Income Tax Return Acknowledgement for the latest Assessment year, P.T. Deposit Challan for the year 2022-2023 or thereafter, Pan Card, Valid 15- digit Goods and service Taxpayer Identification Number (GSTIN) under GST Act, 2017, valid Trade License [Non statutory documents] are to be accompanied with the Technical Bid Documents.

c. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (*five*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders.)

d. In case of Proprietorship, Partnership firms and Company, Tax Audit Reports are to be furnished along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of the applicant. No other name along with applicant's name in such enclosure will be entertained.

e. Registered Partnership Deed for Partnership firm is to be submitted. The Company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital Certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariable **upload a copy of registered power of attorney showing clear authorization in his favour**, by the rest of the directors of such company or the partners of such firm, to upload such tender.

f. **Joint Ventures will not be allowed.**

9. Security Deposit:

i) The successful bidder will have to retain 10% of the Bill / Invoice value as security money deposit throughout the tenure of Guarantee / warranty period.

ii) Earnest Money will be refunded after satisfactory completion of supply and commissioning of the Units.

iii) No proportionate refund of E.M./ S.M. will be allowed in any case.

10. The agency shall have to arrange transportation, labours, insurance, delivery at site, loading / unloading etc. for successful supply and commissioning of the units at their own cost and responsibility.

11. Statutory deduction by STDS is liable to be deducted as per provision of GST Act, 2017 and other, if any, order of the Government.

12. Tax liability of the concerned work contract has to be borne as per prevailing GST Act, 2017 by the agency.

13. All statutory deduction will be made from the contractor's bill based on the prevailing norms/ Acts of the Government.

14. Bids shall remain valid for a period not less than 03 months (*Ninety days*) from the date of opening of Financial Bid. If the bidder withdraws the bid during the e-tender process or fails / deny to execute the agreement or fails to execute the supply order within the scheduled time period, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

15. Date and Time Schedule:

| Sl no | Particular (S) | Date & Time |
|-------|--|--|
| 1 | Date of Publishing of e-Tender | 18.10.2023 FROM 09.00 AM |
| 2 | Documents download / sale start | 18.10.2023 FROM 09.00 AM |
| 3 | Bid submission start date (online) | 18.10.2023 FROM 09.00 AM |
| 4 | Bid submission closing date (online) | 17.11.2023 UP TO 6.00 PM |
| 5 | Bid opening date for Technical Proposals (online) | 21.11.2023 AFTER 11.00 AM |
| 6 | Date of uploading list for Technically Qualified Bidder (online) | After evaluation of Technical Bid |
| 7 | Date for opening of Financial Bid (online) | After uploading list of Technically Qualified Bidder |
| 8 | Date of uploading of list of bidders along with their Rates through (online), also if necessary for further negotiation through. | To be notified later on. |

16. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of supply / work and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice inviting e-Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

17. The intending Bidders shall clearly understands that whatever may be the outcome of the present invitation of Bids, cost of Bidding shall not be reimbursed by the Ichhamati Co-operative Milk Producers' Union Ltd.

18. Conditional / Incomplete tender will not be accepted under any circumstances.

19. The intending tenderers are required to quote the rate *online* in the space marked for quoting rate in the B.O.Q.

20. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act, 1970 (b) Apprentice Act, 1961 and (C) minimum wages Act, 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

21. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured / fabricated without any prejudice.

22. The Managing Director, Ichhamati Co-operative Milk Producers' Union Ltd. reserves the right to cancel the N.I.e-T due to unavoidable circumstances and no claim in this respect will be entertained.

23. Before issuance of the PURCHASE / SUPPLY ORDER, the tender inviting authority may verify the credential and other documents of the lowest tender, if found necessary. After verification, if it is found that the documents submitted by the lowest tenderer is either manufactured or false, in that case, the work order will not be issued in favour of the said tenderer under any circumstances and the earnest money will be forfeited.

24. This N.I.e-T. shall form a part of the contract document. The successful bidder on acceptance of the bid by the Accepting Authority, shall have to sign the contract consisting of N.I.e-T, all tender documents forming part of the bid as uploaded at the time of invitation of bid, the rates quoted online at time of submission of bid.

25. Cost of Contract Documents:

The successful bidder shall have to pay the cost contract documents @ Rs. 500.00 (Rupees five hundred) only at the time of formal agreement.

26. The e-Tender must be supported by ONLY SCAN COPY/ COPIES OF ORIGINAL DOCUMENTS as mentioned in General Terms & conditions for submission of e-Tender.

- a) Each tender, unless the bidder is exempted under the existing order of the concerned State Government or Govt. of India, will have to deposit Earnest Money of Rs. 30000.00 (Rupees Thirty Thousand) only as per above manner or **Document Showing EMD Exemption to be uploaded. E.M.D.** in any other manner not acceptable.
- b) Scanned ORIGINAL PAN Card.
- c) Scanned Professional tax Clearance Certificate / Challan. (2022-2023 or thereafter).
- d) Scanned ORIGINAL Trade License (Valid up to 31.03.2023)
- e) Scanned valid 15 digit Goods & Services Taxpayers Identification Number (GSTIN) under GST Act, 2017.
- f) Scanned N.I.e-T. including Terms & Conditions, Specification, etc. Signed / digitally signed will have to be uploaded as a token of acceptance..
- g) Scan copy EMD deposit challan / authentic documents against EMD EXEMPTION.
- h) Scanned copy of CHECK LIST.
- i) Printed Brochure / Literature of the quoted items.

Documents at (a) to (g) must be submitted (online) in original. Scanned attested photo –copy will not be considered in on-line submission as valid documents. ***Bidders(S) will have to sign the terms & conditions of N.I.e-T. before execution of agreement, if selected.***

No Tender will be accepted, if the same is not supported with all the above documents.

Hardcopy of Statutory/ Non-Statutory Documents is /are NOT required to be submitted physically. The selected bidder will have to submit hard copy of Statutory/ Non-Statutory Documents at the time of execution of formal agreement.

27. Uniform Basic Rates should be quoted NET in figure inclusive of delivery (up to sit, packing, forwarding, insurance, loading & unloading charges, commissioning , training, demonstration, etc. at BOQ(Bill of Quantities) in financial Bid (BID-B). THE OFFERED RATE SHOULD BE VALID FOR NOT LESS THAN 90 DAYS. Rates of GST, OTHERS TAXES, IF ANY, MUST BE INCLUDED IN THE TOTAL PRICE PER UNIT. GST, OTHER TAXES, IF ANY MUST BE SHOWN SPARATELY IN THE BILL /TAX INVOICE.

28. **N.I.e-T.(DOWNLOAD PROPERLY AND UPLOAD THE SAME DIGITALLY SIGNED).** The rate should be quoted in the B.O.Q Quoted rate will be encrypted in the B.O.Q under Financial Bid. In case quoting any rate in any other place, the tender is liable to be summarily rejected. All the tender documents including N.I.T, terms & conditions for submission of tender & B.O.Q will be the part & parcel of the bid documents.

29. Any dispute / difference arising out of this Tender, which cannot be amicably settled between the parts, shall be referred to the adjudication / arbitration in accordance with the Arbitration and Conciliation Act of 1996 of India. The venue of adjudication / arbitration shall be at Ichhamati Co-operative Milk Producers' Union Ltd. (District West Bengal)

The offered rate should be valid for Not less than 90days from the date of opening of financial Bid but the period may be extended at the discretion of the undersigned / Tender Committee Tendering Authority & requirement.



Managing Director

Ichhamati Co-operative Milk Producers' Union Ltd.